**Qualification Form – Ancillary Services - Generation**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company details**   |  |  | | --- | --- | | Company Name | Click here to enter text. |   Contact details for open qualification procedure:   |  |  | | --- | --- | | First Name & Name | Click here to enter text. | | Address | Click here to enter text. | | Tel. | Click here to enter text. | | Fax. | Click here to enter text. | | e-mail | Click here to enter text. |   **Qualifying for**  Please indicate below for which services you would like to qualify   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Primary Control Service by CIPU Technical Units | ☐ | Secondary Control Service by generators[[1]](#footnote-1) | ☐ | Tertiary Control Service by generators | ☐ | |

1. **Introduction**

Elia has been appointed as transmission grid operator, in accordance with the law of 29 April 1999 concerning the liberalisation of the electricity market and supervises the safety, reliability and efficiency of the Transmission Grid.

Elia must therefore ensure the provision of the requisite ancillary services – in particular Primary, Secondary and Tertiary Control Power – in accordance with the Grid Code.

Because of the importance of ancillary services, Elia must be assured that a supplier meets the organizational requirements and that his technical unit(s) meet the technical requirements in order to be able to deliver the contracted service.

Via an open qualification procedure Elia intends to qualify several suppliers and their assets for the supply of the above mentioned products.

In order to participate in one of these services, a candidate supplier must comply with a set of requirements defined by Elia. The application procedure is explained further in this document. The procedure is open at all times and any party complying with the requirements can become a selected supplier, or in this case a selected ARP.

In order to be qualified folowing conditions will have to be fullfilled:

* prove to be the holder of the required Contracts (Access, ARP & CIPU) with Elia (as under II.B.2)
* prove that the supplier has production units that comply with the technical requirements (as under II.B.3)
* provision of the required statements (templateprovided by Elia) (as under II.B.4)
* prove of a sound financial and economical situation (as under II.B.5)

Once qualified for one of the products specified above, a supplier is invited sign a framework for this product governing:

* the organization and participation in the auctions for the services mentioned above,
* the provision of the services mentioned above,
* the participation in the secondary market for the services mentioned above.

The principles described in this framework are non-negotiable.

As other suppliers can sign this framework at any time, allowing them to provide one of these services, Elia assures that all suppliers are treated equally in the different frameworks.

The qualification and signature of the framework are obligatory for the participation in one of the points governed by the framework.

Elia is entitled to evaluate, at any time, whether the Supplier remains compliant with the conditions for qualification. If it is confirmed that the Supplier does no longer comply with these conditions, the Supplier is not qualified anymore, is not considered as a selected ARP and his framework becomes invalid.

1. **Qualification**
2. **Open - Qualification Procedure: How to qualify**

In order to prove whether you are as candidate supplier in line with the conditions listed above, you should complete the checklist stated below, provide Elia with the requested documents and information.

A scanned copy of the document should be sent to [contracting\_AS@elia.be](mailto:contracting_AS@elia.be) and [amandine.leroux @elia.be](mailto:aimilios.orfanos@elia.be).

An paper copy with a cover letter stating the you want to qualify for the above mentioned products (mentioning the official publication number if available) should be sent via registered post to:

ELIA SYSTEM OPERATOR

Amandine Leroux

20 Boulevard de l’Empereur

B - 1000 Bruxelles

BELGIUM

Based on the provided information, Elia will check whether the required documents are all delivered and perform some supplementary controls if required.

Within 14 calendar days after the delivery of the required documents, Elia will inform you via e-mail whether the candidature was succesfull or not.

In case of a succesfull candidature the applicable framework can be signed without extra delay.

1. **Checklist - Qualification requirements.**

Please check when the respons to the question is “Yes”.

A candidate will not be qualified if for any of the questions of this chapter no response or a response ‘No’ is given or a response 'Yes' is unsufficiently documented in the appendix.

When a qualified supplier is not in line anymore with the answer given below, the supplier will loose its qualification.

1. **Provision of general information:**

|  |  |
| --- | --- |
| Is all information in this document complete, including the information in appendix 1? |  |

1. **Contractual requirement fulfilled:**

|  |  |
| --- | --- |
| Has the Company indicated in chapter 1 signed a valid ARP Contract (“Access Responsible Party”) with Elia? |  |
| Has the Company indicated in chapter 1 signed a valid CIPU (“Coordination of Injection of Production Units”) Contract with Elia? |  |
| Has the Company, indicated in chapter 1, signed a valid Access Contract with Elia and is aware of the contractual relation between the Access Contract and the contracts for ancillary services? |  |

1. **Technical requirements fulfilled:**

|  |  |
| --- | --- |
| Are the productions units with which you would provide the services for which you qualify, included in the CIPU contract and listed, with the technical details, in the form Appendix 1 § 4?  (production units can be added and removed from the framework at all times. You must prove at all times that you have the assets to provide a service mentioned above) |  |
| Are all the units listed under III.4 prequalified to provide the service?  If not, will you contact Elia to organize the prequalification tests as described in appendix 3? |  |

1. **Provision of required declaration:**

|  |  |
| --- | --- |
| Have you provided the signed ‘Sworn Statement’ according to Elia template with your candidature file (appendix 2), in which you declare:  - fulfilment of the obligations relating the payment of social security contributions in accordance with the legal provisions;  - fulfilment of the obligations relating the payment of taxes in accordance with the legal provisions;  - situation of non-bankruptcy.  In case you have provided Elia with a Sworn Statement according to the Elia template, signed less than 2 years ago, for the application of a different service, a copy of this sworn statement is sufficient. |  |

1. **Financial situation**

|  |  |
| --- | --- |
| Graydon rate : Do you have a current rating > 1 or a multiscore (Belgium) > 20?  (to buy on the website https://graydon.be/en/)  Elia can produce this report for the candidate (no costs). If you wish to do so, please check this box : |  |

**Appendix 1 - Provision of Contractual data**

1. Company details

|  |  |
| --- | --- |
| Company Name | Click here to enter text. |
| Applicable Law | Click here to enter text. |
| Address - Head Office | Click here to enter text. |
| Telephone | Click here to enter text. |
| Fax | Click here to enter text. |
| Registration Number (VAT) | Click here to enter text. |
| Date of foundation (dd/mm/yyyy) | Click here to enter text. |
| Energy Identification Code (EIC) | Click here to enter text. |

1. Bank details for the payment of invoices

|  |  |  |
| --- | --- | --- |
| Bank Name: | | Click here to enter text. |
| Street: | | Click here to enter text. |
| Postal code | City | Click here to enter text. |
| Country: | | Click here to enter text. |
| IBAN: | | Click here to enter text. |
| SWIFT / BIC: | | Click here to enter text. |
| Currency (ordering & invoicing): | | Click here to enter text. |

1. Name, function and signature of two people with power of attorney in the company mentioned above

|  |  |
| --- | --- |
| Signatory 1 (First Name & Name) | Click here to enter text. |
| Function Signatory 1 | Click here to enter text. |
| Signatory 2 (First Name & Name) | Click here to enter text. |
| Function Signatory 2 | Click here to enter text. |

1. List of Primary Control Production Units

Please complete the table below with the production units that will participate in the supply of the reserve.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CIPU Technical Unit** | **EAN Code** | **Pmax (Technical)** | **Droop[[2]](#footnote-2)** | **Regulating energy (in MW/Hz)** | **Prequalified for Participation Symmetric Primary Control** | **Prequalified for Participation Asymmetric Downward Primary Control** | **Prequalified for Participation Asymmetric Upward Primary Control** | **Is part of a pool? Y/N + Pool ID)** |
|  |  |  |  |  | [ X ] | [ X ] | [ X ] |  |
|  |  |  |  |  | [ ] | [ ] | [ ] |  |

1. List of Secondary Control Production Units

Please complete the table below with the production units that will participate in the supply of the reserve

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CIPU Technical Unit** | **EAN Code** | **Regulating energy (in MW/Hz)** | **Prequalified for participation in Secondary Control Upwards** | **Prequalified for participation in Secondary Control Downwards** |
|  |  |  | [ X ] | [ X ] |
|  |  |  | [ ] | [ ] |

1. List of Tertiary Control Production Units

Please complete the table below with the production units that will participate in the supply of the reserve.

|  |  |  |  |
| --- | --- | --- | --- |
| **CIPU Technical Unit** | **EAN Code** | **Regulating energy (in MW/Hz)** | **Prequalified for participation in Tertiary Control Upwards** |
|  |  |  | [ X ] |
|  |  |  | [ ] |

1. Contact details - Contract
   1. Long Term procurement procedures

|  |  |
| --- | --- |
| First Name & Name | Click here to enter text. |
| Address | Click here to enter text. |
| Tel. | Click here to enter text. |
| Fax. | Click here to enter text. |
| e-mail | Click here to enter text. |

* 1. Short Term procurement procedures

|  |  |
| --- | --- |
| First Name & Name | Click here to enter text. |
| Address | Click here to enter text. |
| Tel. | Click here to enter text. |
| Fax. | Click here to enter text. |
| e-mail | Click here to enter text. |

* 1. Contractual Matters

|  |  |
| --- | --- |
| First Name & Name | Click here to enter text. |
| Address | Click here to enter text. |
| Tel. | Click here to enter text. |
| Fax. | Click here to enter text. |
| e-mail | Click here to enter text. |

* 1. Invoicing Matters

|  |  |
| --- | --- |
| First Name & Name | Click here to enter text. |
| Address | Click here to enter text. |
| Tel. | Click here to enter text. |
| Fax. | Click here to enter text. |
| e-mail | Click here to enter text. |

* 1. Real Time (24/7)

|  |  |
| --- | --- |
| First Name & Name | Click here to enter text. |
| Address | Click here to enter text. |
| Tel. | Click here to enter text. |
| Fax. | Click here to enter text. |
| e-mail | Click here to enter text. |

* 1. Offline Operations

|  |  |
| --- | --- |
| First Name & Name | Click here to enter text. |
| Address | Click here to enter text. |
| Tel. | Click here to enter text. |
| Fax. | Click here to enter text. |
| e-mail | Click here to enter text. |

* 1. Analysis of Frequency Deviations

|  |  |
| --- | --- |
| First Name & Name | Click here to enter text. |
| Address | Click here to enter text. |
| Tel. | Click here to enter text. |
| Fax. | Click here to enter text. |
| e-mail | Click here to enter text. |

1. Both upwards and downwards [↑](#footnote-ref-1)
2. [↑](#footnote-ref-2)