**Qualification Form –Tertiary Control Service by Non-CIPU Technical Units**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company details**   |  |  | | --- | --- | | Company Name | Click here to enter text. |   Contact details for open qualification procedure:   |  |  | | --- | --- | | First Name & Name | Click here to enter text. | | Address | Click here to enter text. | | Tel. | Click here to enter text. | | Fax. | Click here to enter text. | | e-mail | Click here to enter text. | | Energy Identification Code (EIC) | Click here to enter text. | |

1. **Introduction**

ELIA has been appointed as transmission grid operator, in accordance with the law of 29 April 1999 concerning the liberalisation of the electricity market and supervises the safety, reliability and efficiency of the Transmission Grid;

Elia must therefore ensure the provision of the requisite ancillary services – in particular Tertiary Control – in accordance with the Grid Code;

Because of the importance of ancillary services, ELIA must be assured that a supplier meets the organizational requirements and that his assets with which the service will be provided meets the technical requirements.

Via an open qualification procedure Elia intends to qualify several suppliers and their assets for the supply of the above mentioned products.

In order to participate in the above mentioned service, a candidate supplier must comply with a set of requirements defined by Elia. The application procedure is explained further in this document. The procedure is open at all times and any party complying with the requirements can become a selected supplier.

These conditions are:

* prove that the supplier that complies or will comply during the validity period of the contract, with the technical requirements (as under II.B.3)
* provision of the required statements (template provided by Elia) (as under II.B.3)
* prove of a sound financial and economical situation (as under II.B.4)

The application procedure is explained further in this document.

1. **Qualification**
2. **Qualification Procedure: How to qualify**

In order to prove whether you are as candidate supplier in line with the conditions listed above, you should complete the checklist stated below, provide Elia with the requested documents and information.

A scanned copy of the document should be sent to [contracting\_AS@elia.be](mailto:contracting_AS@elia.be) and [aimilios.orfanos@elia.be](mailto:aimilios.orfanos@elia.be).

A paper copy with a cover letter stating the you want to qualify for the above mentioned products (mentioning the official publication nr: ) should be sent via registered post to:

ELIA SYSTEM OPERATOR

Aimilios Orfanos

20 boulevard de l’Empereur

1000 Bruxelles

BELGIUM

Based on the provided information, Elia will check whether the required documents are all delivered and perform some supplementary controls if required.

Within 14 calendar days after the delivery of the required documents, Elia will inform you via e-mail whether the candidature was succesfull or not.

In case of a succesfull candidature the applicable framework can be signed without extra delay.

1. **Checklist - Qualification requirements.**

Please check when the respons to the question is “Yes”.

A candidate will not be qualified if for any of the questions of this chapter no response or a response ‘No’ is given or a response 'Yes' is unsufficiently documented in the appendix.

1. **Provision of general information:**

|  |  |
| --- | --- |
| Is all information in this document complete, including the information in appendix 1? |  |

1. **Provision of required declaration:**

|  |  |
| --- | --- |
| Have you provided the signed ‘Sworn Statement’ according to Elia template with your candidature file (appendix 2), in which you declare:  - fulfilment of the obligations relating the payment of social security contributions in accordance with the legal provisions;  - fulfilment of the obligations relating the payment of taxes in accordance with the legal provisions;  - situation of non-bankruptcy;  In case you have provided Elia with a Sworn Statement according to the Elia template, signed less than 2 years ago, for the application of a different service, a copy of this sworn statement is sufficient. |  |

1. **Financial situation**

|  |  |
| --- | --- |
| Graydon rate : Do you have a current rating > 1 or a multiscore (Belgium) > 20?  (to buy on the website https://graydon.be/en/)  Elia can produce this report for the candidate (no costs). If you wish to do so, please check this box : |  |

**Appendix 1 - Provision of company information**

1. Company details

|  |  |
| --- | --- |
| Company Name | Click here to enter text. |
| Applicable Law | Click here to enter text. |
| Address - Head Office | Click here to enter text. |
| Telephone | Click here to enter text. |
| Fax | Click here to enter text. |
| Registration Number (VAT) | Click here to enter text. |
| Date of foundation (dd/mm/yyyy) | Click here to enter text. |
| Energy Identification Code (EIC) | Click here to enter text. |

1. Bank details for the payment of invoices

|  |  |  |
| --- | --- | --- |
| Bank Name: | | Click here to enter text. |
| Street: | | Click here to enter text. |
| Postal code | City | Click here to enter text. |
| Country: | | Click here to enter text. |
| IBAN: | | Click here to enter text. |
| SWIFT / BIC: | | Click here to enter text. |
| Currency (ordering & invoicing): | | Click here to enter text. |

1. Name, function and signature of two people with power of attorney in the company mentioned above

|  |  |
| --- | --- |
| Signatory 1 (First Name & Name) | Click here to enter text. |
| Function Signatory 1 | Click here to enter text. |
| Signatory 2 (First Name & Name) | Click here to enter text. |
| Function Signatory 2 | Click here to enter text. |

1. Contact details - procurement

|  |  |
| --- | --- |
| Contact Person 1 (First Name & Name) | Click here to enter text. |
| Function Contact Person 1 | Click here to enter text. |
| Contact Person 2 (First Name & Name) | Click here to enter text. |
| Function Contact Person 2 | Click here to enter text. |