**Voltage and Reactive Power Control Service 2024**

**Application Form**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company details**   |  |  | | --- | --- | | Company Name | Click here to enter text. |   **Contact details for framework agreement:**   |  |  | | --- | --- | | First Name & Name | Click here to enter text. | | Address | Click here to enter text. | | Tel. | Click here to enter text. | | e-mail | Click here to enter text. | |

1. **Introduction**

Elia has been appointed as transmission grid operator, in accordance with the law of 29 April 1999 concerning the liberalisation of the electricity market and supervises the safety, reliability and efficiency of the Transmission Grid;

Elia must therefore ensure the provision of the requisite ancillary services – in particular voltage and reactive power control service – in accordance with the Federal Grid Code[[1]](#footnote-2);

Because of the importance of system services, ELIA must be assured that a Voltage Service Provider (hereunder “VSP”) meets the organizational requirements and that his assets with which the service will be provided meets the technical requirements.

Elia seeks to contract voltage regulation capacities for its electrical zone. Elia intends therefore to select several VSP for the participation in the tender for the voltage and reactive power control service.

In accordance with Art. 221. § 1 in the Code of Conduct, the participation for Technical Units technically capable to provide the voltage service is mandatory. Any other Technical Unit can participate to the Voltage and Reactive Power Control Service on a voluntary basis.

In order to participate in the above-mentioned services, a candidate VSP must comply with a set of requirements defined by Elia in the T&C VSP.

These conditions are:

* prove that the VSP complies or will comply during the validity period of the contract, with the technical requirements (as under II.B.2)
* provision of the required statements (as under II.B.2 and II.B.3; templates of statements available in appendix, Elia website and via your Key Account Manager Energy)
* proof of a sound financial and economical situation (as under II.B.3 and II.B.4)

The application procedure is explained further in this document.

Once selected for voltage and reactive power control service, the selected VSP will be invited to participate in the call for tender.

1. **Application**
2. **Application Procedure: How to qualify**

In order to prove whether the candidate VSP is in line with the conditions listed above, the candidate VSP should complete the checklist stated below and provide Elia with the requested documents and information.

A copy of the document should be sent to [tender.vsp@elia.be](mailto:tender.vsp@elia.be) and your Key Account Manager Energy[[2]](#footnote-3)

A paper copy with a cover letter stating that the candidate VSP wants to qualify for the above mentioned service should be sent via registered post to:

ELIA TRANSMISSION BELGIUM

*[Name of your Key Account Manager Energy]*

20 Boulevard de l’Empereur

1000 Bruxelles

BELGIUM

Based on the provided information, Elia will check whether the required documents are all delivered and perform some supplementary controls if required.

At the latest by the 26th May 2023 Elia will inform the candidate VSP via e-mail whether the candidature was succesfull or not

In case of a succesfull candidature the VSP can participate in the call for tender.

1. **Checklist - Qualification requirements.**

Please check when the answer to the question is “Yes”.

A candidate will not be qualified if for any of the questions of this chapter no response or a response ‘No’ is given or a response 'Yes' is unsufficiently documented in the appendix.

1. **Provision of general information:**

|  |  |
| --- | --- |
| Is all information in this document complete, including the information in appendix 1? |  |

1. **Technical requirements fulfilled:**

|  |  |
| --- | --- |
| Did you provide Elia with an indicative list of Technical Units, in appendix 3, on which the service will be provided? This list is indicative and non-binding. |  |

1. **Provision of required declaration:**

|  |  |
| --- | --- |
| Have you provided the signed ‘Sworn Statement’ according to Elia template with the VSP candidature file (appendix 2), in which you declare:  - fulfilment of the obligations relating the payment of social security contributions in accordance with the legal provisions;  - fulfilment of the obligations relating the payment of taxes in accordance with the legal provisions;  - situation of non-bankruptcy;  In case you have provided Elia with a Sworn Statement according to the Elia template, signed less than 2 years ago, for the application of this service or a different service, a copy of this sworn statement is sufficient. |  |

1. **Financial situation**

|  |  |
| --- | --- |
| Creditsafe rate: Do you have an international score equal to A, B or C?  In case of non-compliance with this criteria, ELIA reserves the right to require additional financial guarantees.  Elia can produce this report for the candidate (no costs). If you wish to do so, please check this box : |  |

1. **Other information**
2. **Time table**

|  |  |  |  |
| --- | --- | --- | --- |
| Step | Name | By | Date (dd/mm/yyyy) |
| 1 | Publication of Contract Notice | ELIA | 11/04/2023 |
| 2 | Submission application form | CANDIDATES | At the latest 12/05/2023 |
| 3 | Invitation to the call for tender to selected VSPs | ELIA | 26/05/2023 |
| 4 | Submission of offers | TENDERERS | At the latest 16/06/2023 |
| 5 | Tender Evaluation | ELIA | From 19/06/2023 |
| 6 | Offer Evaluation | CREG | From 19/06/2023 |

**APPENDIX 1 - Provision of company information**

1. Company details

|  |  |
| --- | --- |
| Company Name | Click here to enter text. |
| Applicable Law | Click here to enter text. |
| Address - Head Office | Click here to enter text. |
| Telephone | Click here to enter text. |
| Registration Number (VAT) | Click here to enter text. |
| Date of foundation (dd/mm/yyyy) | Click here to enter text. |

1. Bank details for the payment of invoices

|  |  |  |
| --- | --- | --- |
| Bank Name: | | Click here to enter text. |
| Street: | | Click here to enter text. |
| Postal code | City | Click here to enter text. |
| Country: | | Click here to enter text. |
| IBAN: | | Click here to enter text. |
| SWIFT / BIC: | | Click here to enter text. |
| Currency (ordering & invoicing): | | Click here to enter text. |

1. Name, function and signature of two people with power of attorney in the company mentioned above

|  |  |
| --- | --- |
| Signatory 1 (First Name & Name) | Click here to enter text. |
| Function Signatory 1 | Click here to enter text. |
| Signatory 2 (First Name & Name) | Click here to enter text. |
| Function Signatory 2 | Click here to enter text. |

**APPENDIX 2 – Sworn Statement**

Please refer to templates (EN,FR, NL) provided on [Elia Website](https://wwwnew.elia.be/en/electricity-market-and-system/system-services/how-to-become-a-provider-relevant-documents-for-procurement#step1-vsp).

**APPENDIX 3 – List of concerned Technical Units**

Please complete the table below with the technical units on which the candidate VSP intends to deliver the service.

This list is indicative and not binding.

|  |  |  |  |
| --- | --- | --- | --- |
| Technical Unit | Service Measurement Point EAN | Reactive power technical range (Qmin – Q max) | Sensitivity coefficient α\_eq  (*only for Controlling units)* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

In case it’s impossible to communicate the concerned Technical Units at this stage of the tendering, please indicate the reason and provide supplementary information indicating how the service will be delivered.

|  |  |
| --- | --- |
| Feedback | Click here to enter text. |

1. Royal decree of 22 April 2019 establishing the grid code for the management of the electricity transmission system and access thereto [↑](#footnote-ref-2)
2. Contact details of the Key Account Managers Energy can be found on: https://www.elia.be/en/contact-us/customers [↑](#footnote-ref-3)